



Gaping Lane, Hitchin, Hertfordshire, SG5 2JQ

Tel: 01462 456737
Fax: 01462 457360

Email: admin@samlucas.herts.sch.uk
Website: www.samlucas.herts.sch.uk

Headteacher: Mrs. Tracy Thomas

Newsletter: 1

September 2017

Dear Parents,

Welcome back to school and welcome to all of our new families. It has been lovely seeing the children arriving punctually in the mornings in their new school uniforms ready for learning.

Morning Arrival at School

Just a reminder about our early morning routines. In reception classes the doors will open at 8.45am and children and parents are welcomed into the cloakroom where they can help their children prepare for their day. At 8.45am children in the rest of the school will be met by teachers from the playground. This is the time for parents who need a quick word to speak to the teachers can do so, as they will not be available once they have taken the children into class. If you wish to speak to a teacher after they have gone into class please come to the school office and leave a message and the teacher will contact you. All children will then be in class ready for registration at 8.55am, when all external doors throughout the school will be closed. If children arrive after 8.55am and the doors are closed they need to come to the school office so that they can be registered. Please help your children to be in school on time and ready for learning. To enhance our safeguarding procedures we would like to lock the school gates by 9.05am and therefore ask parents to leave the school grounds as quickly as possible once your child has gone into school.

Playground safety

With our ever growing school there are more people in the playgrounds in the morning and after school. Please can you help us to keep our children safe by reminding your children to dismount from their bikes and scooters when they enter the school grounds. Please do not allow your children or their younger siblings to play on the playground equipment before or after school.

Uniform

All long hair is to be tied up. Hairbands may be worn but should be discrete in school colours, no large hair accessories are to be worn. Items of jewellery should not be worn. In the interest of safety only one set of ear studs are permitted. These must be removed or covered during P.E.

Payments

It is appreciated if any requests for payments for trips, school lunches etc. are made on time. Please send any payments in a sealed envelope with your child's name on and indicate what the payment is for. We will be putting up a locked post box in the new conservatory porch for parents to post any envelopes and payments for the office to alleviate any queuing in the school office.

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Congratulations

We have read in the local newspaper that several past Samuel Lucas pupils have achieved amazing results in their GCSE exams. Amongst others, these past pupils were named as achieving 10 or more A* or A grades: Louis Condon, Patrick Sloan and Ben Sutton (Horne). Well done!

Diary Dates – Autumn Term

Date	Class	Event	Time
Thurs 14 th September	Year 3	Celtic Harmony	School day
Mon 18 th September	Reception, Yr 1 & Yr 2	Parents welcome meeting	7pm-8pm
Wed 20 th September	Year 5	NHSSP Olympic Event	School day
Thurs 21 st September	Yrs 3,4,5,6	Parents welcome meeting	7pm-8pm
Mon 25 th September	Whole School	Individual school photos	School day
Wed 4 th October	Reception	Parents Phonics & Maths Workshop	6.30pm-7.15pm
Wed 4 th October	Yr1 & Yr 2	Parents Literacy & Maths Workshop	7.30pm – 8.15pm
Mon 16 th October	Reception – Year 6	Parents Evening	5pm – 8pm
Wed 18 th October	Reception – Year 6	Parents Evening	4pm – 7pm
Fri 20 th October	Yr 1 & Yr 2	Harvest Assembly	9.30am
Fri 20 th October	Yr 3 – Yr 6	Harvest Festival Service at Christ Church	2.00pm – 3.00pm
Mon 11 th December	Hazel / Hawthorn	Christmas Play	2.00pm
Tues 12 th December	Birch / Oak	Christmas Play	2.00pm
Fri 15 th December	Reception	Christmas Concert	9.30am
Fri 15 th December	Yr3 – 6	Carol Concert – Christ Church	2.00pm

School Term Dates

Autumn Term (*INSET day 4th Sep 2017)

Wednesday 5th September 2017 – Tuesday 19th December

Half term – 23rd Oct to 27th Oct 2017

Spring Term (*INSET day 3rd Jan 2018)

Thursday 4th January 2018 – Thursday 29th March 2018

Half Term – 12th Feb to 16th Feb 2018

Summer Term (*INSET day 16th April 2018)

Tuesday 17th April 2018 – Friday 20th July 2018

Half Term – 28th May to 1st June 2018

*INSET Days 23rd & 24th July 2018

*Children do not attend school on INSET days

Yours sincerely

Tracy Thomas

Tracy Thomas
Headteacher